



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**BOARD OF DENTISTRY AND DENTAL HYGIENE**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [DPR.DELAWARE.GOV](http://DPR.DELAWARE.GOV)  
EMAIL: [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us)

MEETING MINUTES:	<b>BOARD OF DENTISTRY AND DENTAL HYGIENE</b>
DATE AND TIME:	<b>December 19, 2019, at 3:00 p.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon Building
MINUTES FOR APPROVAL:	<b>January 16, 2020</b>

**MEMBERS PRESENT**

Dr. Bruce Matthews, DDS, Professional Member, President  
Dr. Ryan Barnhart, DDS, Professional Member, Secretary  
Tammy Beebe, RDH, Hygiene Advisory Member  
June Ewing, Public Member (arrived 3:06 p.m.)  
Dr. Thomas A. Mercer, DDS, Professional Member  
Dr. Erin Cox O'Leary, DDS, Professional Member  
Buffy Parker, RDH, Professional Hygiene Member  
Carla Rawheiser, RDH, Hygiene Advisory Member  
Bonnie Thomas, RDH, Hygiene Advisory Member  
Dr. Anthony Vattilana, DDS, Professional Member

**MEMBERS ABSENT**

Joseph Stormer, Public Member

**DIVISION STAFF**

Meredith Hurley, Administrative Specialist II  
Jennifer Singh, Deputy Attorney General

**OTHERS PRESENT**

Dr. Michael Cottam  
Dr. Andrew Swiatowicz  
Rosa Rivera

**CALL TO ORDER**

Dr. Matthews called the meeting to order at 3:00 p.m.

**REVIEW AND APPROVAL OF MINUTES**

Meeting Minutes – October 17, 2019

Ms. Parker moved, seconded by Dr. Barnhart, to approve the October 17, 2019 meeting minutes as written. By unanimous vote, the motion carried.

**UNFINISHED BUSINESS**

There was no unfinished business.

## **NEW BUSINESS**

### **Discussion of the DOR Recertification**

Dr. Barnhart moved, seconded by Ms. Parker to accept the changes made to the DOR during a recertification by Temple University dental staff. The changes were reviewed during executive session prior to the regularly scheduled meeting. By unanimous vote, the motion carried.

### **Ratification of Dental Hygiene Applications**

Ms. Parker moved, seconded by Dr. Barnhart, to ratify the dental hygiene licenses listed below. By unanimous vote, the motion carried.

Janeen Richardson  
Sarah Hutchison  
Elizabeth Argento  
Helen Abay  
Jennifer Logue

### **Ratification of Restricted I Permits**

Ms. Parker moved, seconded by Dr. Barnhart, to ratify the restricted I permit listed below. By unanimous vote, the motion carried.

Bruce Fay

### **Ratification of Restricted II Permits**

Ms. Parker moved, seconded by Dr. Barnhart, to ratify the restricted II permits listed below. By unanimous vote, the motion carried.

David Delgado  
Lena Jia  
Colleen Helder  
Jennifer John  
Frederick Ballard

### **Complaint Updates**

The Board was informed that complaint #09-08-19 was dismissed by the Division due to insufficient evidence.

### **Review of Dental Applications for Licensure**

Dr. Barnhart moved, seconded by Dr. Cox O'Leary, to approve Dr. Lourdes Nunez's application for licensure. By unanimous vote, the motion carried.

### **Discussion Regarding Volunteer Opportunities**

Dr. Matthews asked the Board to consider volunteer hours as part of the continuing education criteria as there is a need in the community for pro bono dental care. The Board was very receptive to the idea and discussed some of the logistics involved. Ms. Singh stated she would have something written up for the Board to review. This topic will remain on the agenda for more discussion at the next scheduled meeting.

## **CORRESPONDENCE**

### **Ginny Felin**

Ms. Felin wrote to the Board inquiring about volunteer hours not being accepted by the Board as part of the continuing education hours needed for renewal. The Board had discussed this subject under New Business and decided that volunteer hours should be included under continuing education but at the moment it is not. If a licensee were to be audited, the Board may use 6.6.7 of the regulations to approve any and all activities deemed appropriate for CPE credit.

## **OTHER BUSINESS BEFORE THE BOARD (For discussion only)**

Dr. Matthews reported to the Board that he has received the professional development plan from Dr. Liu and that it is very comprehensive. He has asked to receive monthly updates as well.

Dr. Matthews showed the Board the name tags he had made for the exam candidates. The tags will distinguish the dental candidate, the assistant, and the patient. This has become necessary to avoid having additional people in the operatory that are not authorized.

The Board discussed the logistics of the upcoming dental exams.

## **PUBLIC COMMENT**

Rosa Rivera from La Red Health thanked the Board for approving Dr. Nunez for licensure. She stated that Dr. Nunez is doing a wonderful job and making a huge impact at La Red.

Dr. Swiatowicz gave kudos to the Board for discussing adding volunteer hours to the continuing education section of the regulations. He stated that since it has been dropped there have been fewer faculty and attending dentists at the hospital that rotate through and this is a detriment to the dental community.

Dr. Cottam stated that he had a few questions for the Board regarding his role as an academic. The hospital where he works has a medical screening clinic that is not within the hospital that helps disadvantaged people in the area. He stated the importance of having the dental residents involved with this clinic and asked if this was beyond his scope as an academic. The Board agreed that they would fully support the efforts at the screening clinic.

Dr. Cottam also stated that there is an ambulatory surgical center that is not within the hospital that they would benefit the residents and patients as well. The Board agreed that if this program is under the hospital's institutional umbrella that it is completely acceptable to treat patients at these sites.

Dr. Cottam advised the Board that he has applied for a restricted I permit at the hospital where he holds an academic license. In order for his permit to be issued he will need to have an inspection which includes the AAC (Anesthesia Advisory Consultants) observing him during a sedation procedure. The hospital's stance is that he cannot perform a procedure unless he is permitted or licensed to do so which leaves him in a tough situation. Dr. Cottam requested a letter from the Board stating how the process works in order to gain a sedation permit.

Dr. Mercer asked Dr. Cottam if it were possible to have another medical professional from the hospital that is licensed to administer anesthesia in the room to oversee him during his inspection.

Dr. Cottam will write a synopsis for the hospital of the procedure involved and forward it to Dr. Petrunich from the AAC to review before sending it to the Board for approval.

**NEXT MEETING**

The next Board meeting is scheduled for Thursday, January 16, 2020, at 3:00 p.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

**ADJOURNMENT**

There being no further business before the Board, Ms. Parker moved, seconded by Dr. Barnhart, to adjourn the meeting at 4:19 p.m. By unanimous vote, the motion carried.

Respectfully Submitted,

A handwritten signature in black ink that reads "Meredith Hurley". The signature is written in a cursive, flowing style.

Meredith Hurley  
Administrative Specialist II